MONTGOMERY COUNTY
Charles W. Gilchrist
Center for Cultural Diversity

EAST COUNTY REGIONAL SERVICES CENTER · 3300 Briggs Chaney RD · Silver Spring MD
Phone: 240-777-8406 · Web: *www.montgomerycountymd.gov/gilchrist*

Fall 2016 – East County
Basic Computers

Updated!

BASIC COMPUTERS I FOR ABSOLUTE BEGINNERS

Learn: Computer fundamentals, Microsoft Windows, basic Microsoft Word and Email

No.	Class Schedule	Date	Taught in	Registration
Y	Mondays 6:30 – 8:30 pm	September 26 - November 14	English	Monday, September 19, 2016 **6:00 pm**

BASIC COMPUTERS II FOR BEGINNERS

Prerequisites: Solid keyboarding and mouse skills and frequent use of email. Learn: More MS Word, Internet, other MS Office applications and general social media

No.	Class Schedule	Date	Taught in	Registration
Z	Tuesdays 6:30 – 8:30 pm	September 27 - November 15	English	Tuesday, September 20, 2016 **6:00 pm**

How to Register: In-person, on the registration date and time listed for each class.

Where: East County Regional Services Center
3300 Briggs Chaney Rd., Silver Spring, MD 20904

Registration Fee: ~~$15.00~~ for county residents, ~~$30.00~~ for non-county residents.

Free for this session!

- Registration fee is not refundable; no make-ups or refunds for missed classes.
- Space is limited; each student can register for ONE class only.
- Registration is first come, first served until classes are full.
- Open to ages 18 years and up only.

Call 240-777-8406 *for more information.*

Gilchrist Center will be CLOSED
Summer Maintenance
August 15- August 19, 2016
Labor Day Weekend:
September 3- September 5, 2016
Veterans Day:
November 11, 2016
Thanksgiving:
November 21- November 26, 2016

In case of **bad weather,** please call: 240-777-4940.

WE CAN HELP YOU IN YOUR LANGUAGE!

*Ask us about...*Employment & Job Search-– Computer Classes–
Healthcare –Free or Low Cost Legal Help–Spanish Literacy and
Classes– Tax Preparation, Volunteer Opportunities and more!

Find us on **f**
GilchristCenterForCulturalDiversity